YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SMT.B.C.J.COLLEGE OF EDUCATION,KHAMBHAT
• Name of the Head of the institution	Dr. HIMANSHU G. SHASTRI
• Designation	I/C PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02698220250
• Mobile No:	9328524711
• Registered e-mail	bcjeducation@yahoo.com
• Alternate e-mail	bcjiqac@gmail.com
• Address	Shri.B.D.Rao College Campus,Bethak Road, Khambhat
• City/Town	KHAMBHAT
• State/UT	GUJARAT
• Pin Code	388620
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Indian Institute of Teacher Education, Gandhinagar.**	
• Name of the IQAC Coordinator	**Dr. MOHINI S SHARMA**	
• Phone No.	**02698220250**	
• Alternate phone No.	**9825546163**	
• Mobile	**9408508250**	
• IQAC e-mail address	**bcjiqac@gmail.com**	
• Alternate e-mail address	**mohinirose@yahoo.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://bcjeducation.org/ncte.html
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://bcjeducation.org/2023/05/Academic%20Calender%2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.61**	**2016**	**19/01/2016**	**19/01/2021**
Nil	**B+**	**Nil**	**2007**	**31/03/2007**	**30/03/2012**

6.Date of Establishment of IQAC	**17/06/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Commencement of offline classes for students. 2. Awareness programme for COVID-19. 3. Visiting near by villages to bring awareness regarding hygiene using mark and keeping social distance all students and staff marinating social distance distribution covid kit.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Annual Planning	**All most works completed as per as Annual Planning**
ICT Based Lesson	**25 students gave annual lesson with the use of ICT**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
IQAC	**22/02/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	14/02/2022

15.Multidisciplinary / interdisciplinary

Our institute Smt. B.C.J. College of Education, khambhat is oldest, established in 1968. Its vision, mission and objectives we have already mentioned in part A, NEP 2020 keeping in mind at present our professors and principal are studying it for Education College, part. Some of our professors are also attending the seminars, webinars of NEP 2020. Our Principal had given a talk at length on NEP 2020 at various starts like Mahatma Gandhi University. Principal and staff also arranges seminars, lectures on NEP 2020at college and make trainees aware of the same.

16.Academic bank of credits (ABC):

The Academic Bank of Credit referred to as ABC in short, is a virtual mechanism that will deal with the credits earned by students of Higher Education Institutes in India and which are recognised by the University Grants Commission (UGC). As the college is affiliated to Indian Institute of Teacher Education, Gandhinagar and is expected to follow the norms of the University thereby can not adopt the ABC system , however, is seeking an opportunity of converting the existing certificate courses/Value added courses into academic credit programmes (academic bank of credits) and henceforth working on the process of meeting the eligibility requirements so as to register with Academic Bank of credits.

17.Skill development:

Before the commencement of regular classes, students (new entrants) are given a coherent understanding of different Teacher Education programme (B.Ed.) running in the institution through induction programme. During this programme, students are oriented towards the objectives and activities of teacher education programmes to be undertaken during the session. An Entry-level Assessment to generate baseline data of the students. An Entry-level Assessment to generate baseline data of the students. New entrants are made aware of Programme and Course Learning Outcomes. Visits to library are made mandatory for each and every student so that they get familiarize with the print as well as e-resources available in the library. Beside this, students are also made aware of culture, rules and regulations of the institution. The institution guarantees to enable the students to acquire the knowledge and the skills for different

levels of school education through innovative techniques and hands-on experience such as internship, field engagement, field trips, laboratory work, etc. Faculty of the college uses different strategies and techniques like demonstrations, seminars, brainstorming, group discussions, PowerPoint presentations and use of audio and video weblinks for clarity and understanding of each subject prescribed in the curriculum. These strategies further chisel their skills of teaching during internship programme. Not only knowledge of the curriculum as prescribed by the affiliating university is provided but also value- added courses also equip the prospective teacher with skills as per the needs of the schools. Learnt knowledge is of no use until it is applied for the welfare of the society. The skill development of the students is done through exposing the students to theoretical as well as practical aspect of teaching skills via micro and macro teaching practice. Acquired knowledge and competency is practiced by the students during school internship and field engagement activities.. Students are given opportunities to apply learnt knowledge to real life situations through participation in team-work activities and various competitions organized at different levels.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college envisages to produce quality teachers and to serve as a podium for establishing a society based on ethics and excellence, marches with a mission statement of "Mann Neeva, Mat Uchhi" (Humility of mind, Mellowness of thoughts). Qualitative teacher education is transacted through varied subjects. Practical knowledge on Tools of Assessment, tests, checklist, rating scale, cumulative record, questionnaire, inventory, schedule, anecdotal record, helps student teachers to gather data for internship, project and action research through curriculum of Assessment for Learning.

Students are sent to observe and interact with students and teachers to understand the details of school functioning in different schools for school induction programme. Continuous mentoring, Comprehensive evaluation ,flexibility in teaching using varied mediums, Learning Enhancement and Enrichment,Remedial programmes, blended mode of teaching.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The teachers at SMT BCJCE guide students through learning with scaffolded and hands-on activities to support student engagement with new material and encourage the application of developing knowledge and skills. Learning OBE is enhancing every teacher

educator as well as students to think critically, and perform as per their capacity and focus on outcomes. The teachers enhance the curriculum and empower students to take more responsibility for their own learning. SMT BCJCE prepares a detailed calendar of teaching, learning and evaluation, integrating the co-curricular and extracurricular engagements as envisioned under the Engaged Competence Enhancement (ECE) paradigm. A good number of courses in all our programmes incorporate topics such as Professional Ethics, Gender, Human Values, Environment and Sustainability.

20.Distance education/online education:

Teachers extensively use ICT online conferencing platforms, teaching, documentation, and editing tools and google workspace for effective teaching,ICT integration is optimally used in delivering lessons, preparation of ICT based lesson plans, preparation of assignments, seminars, attempting online quiz,exposure to usage of smart board/interactive board/recording room. Majority of the Taechers have already completed online courses on Open Educational resources and mooc courses.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	1

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	80

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0

File Description	Documents
Data Template	View File

2.3	**47**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**7**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**01**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**09**
Total number of Classrooms and Seminar halls	

4.2	**770078**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**26**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented

process

Our College is an affiliated college of Indian Institute of Teacher Education Gandhinagar, Gujarat.Hence curriculum planning is done byIndian Institute of Teacher Education Gandhinagarwith the consultation of expert sought from different B.Ed collegeas board of studies members. But the implementation of the curriculum is done purely at the college of the college level as per the advice of the Gujarat University. College Teaching staff concern implements he curriculum and maintains students lesson plans, submissions, practice teaching tutorials and internal exam record which is further supervised by the principal of the college.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

May 2020

? Transfer of affiliation of B. Ed colleges form S. P. University to IITE Gandhinagar De-affiliation from S.P. University NO. K.1/270 Dt:- 30/5/2020 Affiliation to IITE Gandhinagar 136/2020 dated 06/06/2020.

June 2020 ? Both Semesters Covid Lockdown.

July 2020 ? Covid Lockdown Sem IV. ? Online classes started in both semesters as per time table. ? Literacy programme online.

August 2020 ? Online Teaching Sem IV. ? EPC-3 preparation of teaching presentation -PPT. ? EPC-4 Analytical study of film Documentary. ? Revision.

September 2020 ? Online Teaching Sem IV. ? Psychological Test. ? PE-5 Case study. ? Two universities syllabus and Batch run simultaneously.? IITE Gandhinagar Admission open for SEM I (Introduction of the institution M. S. Team online). ? Orientation Programme. ? Online Teaching.

October 2020 ? Sem IV (S. P. University) Online Teaching. ? Internal Examinations. ? Submission of Sem I (IITE). ? Online Teaching. ?

Detailed discussion on Micro-Teaching, Skill, Demonstrations Thought online.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is transacted to develop knowledge, qualities, competencies, skills and values to transform student teachers to

academically excellent and professionally competent teachers apt for the 21st century. 1.FUNDAMENTAL AND COHERENT KNOWLEDGE OF TEACHER EDUCATIONAptitude testing,Individual assignments, library work, seminar presentations, organizing quizzes, discussions, brain storming,debates, practicum, assignments, seminars, role play to develop of Meta-cognitive skills. Orientation regardingPLOs and CLOs, Pre Internship training,Theoretical and practical aspects in the curriculum.

2.DEVELOPMENT OF COMPETENCIES AND PROCEDURAL KNOWLEDGE - Skill enhancement programme,Model lessons by the staff and experts Simulated Teaching. Orientationto conduct action research, case study, small projects, dissertation (M.Ed), Problem based practicum and remedial instruction programmes to develop enquiry skills and problem solving abilities Core paper provides technological basis of education. Providetheoretical and practical experiences and linkage.Internship to improve and apply competency and skills inpedagogical subject.

3) VALUES, ATTITUDES, SKILLS a)Knowledge on EQ, Competency building and Self-Awareness Activities . Workshops on life skills, soft skills and Stress management . b) Peer observation during internship, Problem based practicum, Projects to develop critical thinking ability. c) Collaborative environment & Club Activities,Visitsto engage in teamwork and environment for Negotiation and Communication skills. d) Inter-collegiate competitions, Socialnetworking ,environment friendlyactivities like campus cleaning, plastic free- eco-friendly campus life, planting and protection of trees.celebration of days of national importance, seminars, AIDS awareness, blooddonation, medical check up campsetc. Commencement of session-adjoining gurudwara sahib to inculcate secularism.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

32

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Orientation sessions for the new entrants in which the principal and some senior faculty enlighten the students about the various rules and regulations followed for the library, various cocurricular activities undertaken by the college, and other customsand traditions forming the spirit of the culture of the college,course structure and academic calendar. A Mentoring system is in place to assess the level and needs of the freshersand help to resolve them. Internal assessment criteria is prepared and displayed on the college notice board in the beginning of the session. Teaching skills of student teachers are assessed at pre and post level. After admission the institution adopts methods for assessing students' knowledge, needs and skills before the commencement of the program through marks secured by the candidates in group discussion and personal interviewto assess the students' potential, academic back ground and their linguistic skills, as most of the students are from rural background.

File Description	Documents
Link for additional Information	http://bcjeducation.org/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
80	**7**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bcjeducation.org/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://bcjeducation.org/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year

`47`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://bcjeducation.org/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bcjeducation.org/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through the NSS and NCC, students usually do social work for the community. A total of 72students participated in 8 programmes through NSS and NCC. Activities like online poster making competitions, lectures on covid-19 protocol, environment awareness, etc., were held for these students. Details will be found in the tables given below.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

82

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

For the both F.Y. B.Ed. and S.Y. B.Ed. Classes 55+55 students and 10 faculties can easily be accommodated for Teachertraining purpose. The Assembly Hall is a multipurpose place where Prayer Assembly and different common programmes are conducted. This hall is having sitting capacity of 100 persons. The hall is equipped with LCD Projector,Stage and 2 Podiums are also there. The Computer Lab is equipped with 26 computers, a big TV, a printer, a monitor and WIFI system are available in the Lab. For the purpose of learning through ICT and for any computer, internet related work the students are using this lab. The Lab has 10 headphones, monitor system, an LCD Projector and a Video Class System. All methods rooms are having Computers, Printers and WIFI system.The College has a playground and

a big common play field. Twice in a year the College organizes Sports Events. Carom, Chess, Badminton, Volley Ball, Cricket Kit etc. are also available

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the both F.Y. B.Ed. and S.Y. B.Ed. Classes 55+55 students and 10 faculties can easily be accommodated for Teachertraining purpose. The Assembly Hall is a multipurpose place where Prayer Assembly and different common programmes are conducted. This hall is having sitting capacity of 100 persons. The hall is equipped with LCD Projector,Stage and 2 Podiums are also there. The Computer Lab is equipped with 26 computers, a big TV, a printer, a monitor and WIFI system are available in the Lab. For the purpose of learning through ICT and for any computer, internet related work the students are using this lab. The Lab has 10 headphones, monitor system, an LCD Projector and a Video Class System. All methods rooms are having Computers, Printers and WIFI system.The College has a playground and a big common play field. Twice in a year the College organizes Sports Events. Carom, Chess, Badminton, Volley Ball, Cricket Kit etc. are also available

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

09

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System using ILMS Software Soul 2.0.0 Partially automation version 2.0.0.14

year of automation 2015.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College hasb BSNL Wi-Fi facility which is used for academic and administrative work. Teacher ecucators as well as studentteachers frequently use this facility.

The college has its ICT lab onn ground floorof the college building. A teacher educator is appointed as in charge of ICT laboratory. The college has 25 computer monitors, 25 CPU, 25 UPS, 15 camera, 15 head phones with enough space for seating on individual chair. One computer is used with server connected all the computers with LAN in the laboratory. During Online admission process, online exam work, online teachinglearning process, webibnar, online attendence etc. the institute use internet and wi-fi facility effectively. We keep in touch with programmes and various activitiesfrequently announced byCHE, KCG, NCERT, NCTE, NAAC, UGC and Government of Gujarat through these ICT facilities, and to follow we canPlan, arrangeand implement effectively by using wi-fi facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The planning for remote access is in progress. In the coming years we will work on it. Due to Covid 19 pandemic we were unable to plan on it.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has its student teachers' council known as Student Teachers' Representative Committee (SRC) SRC is one of the productive, dynamic and vibrant part of the college There are eight elective course subjects run by this college therefore eight representatives were appointed on merit base for SRC. G.S. and L.R. each were selected on the bases of their qualities and experience for leadership in the past and looking at their willingness to work for the designation of G.S. and L.R.

There is no election system for any position in SRC. When G.S. and/or L.R. selected from representative of particular elective courses subject, in that case the next student-teacher in the elective courses subject merit in the college is selected to represent the elective courses subject as representative in SRC. In the beginning of the year from 2020in First year of B.Ed. all the 32 student-teachers get admissions in the collegeby Central Admission Committee of IITE, Gandhinagar, SRC is formed for two yearsand it is constitutedby principal, SRC-in-charge and staff members by collective discussions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

80

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To stimulate academic environment for enhancement of quality of teaching learning process by encouraging innovative practices. To provide education to all those who desire to be good teachers, without any bias about their caste, creed, religion etc. To provide well trained teachers to the secondary and higher secondary school sector. To inculcate, values of community. Services, national integrity, national pride, religious tolerance, aesthetic sense for the earth environment. To develop moral character with all the virtues of life, cultivating the soul and good personality of trainees. Knowledge with wisdom. Live and let's others live. To create awareness among the trainees about needs of the society, social changes, needs to conserve nature and its resources. To help the prospective teachers to become a part of knowledge generating society through organization of seminars, workshops, conferences and other techniques of high education. To provide training in 'learning to live together' for peaceful co-existence by organizing group activities like group discussion, organization of theme based morning assemblies, educational tours, visits etc. To develop leadership qualities among the prospective teachers to give new direction to the society in different spheres by organizing different types of activities like literacy campaigns. Rallies, block-teachings activities in charge, etc. To inculcate teaching and communication skills among prospective teachers through the application of educational technology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution constitutes Student-teacher representative committee every year after completion of admission process.The role of Student-teachers Representative Committee (S.R.C.) is vital as practical part teachers training .After admission to this institution students are informed by the committee to visit the college and follow the rest of the procedure to get admission in this college. They have to present all original documents for admission in this institution. Administrative staff asks the student-teacher to pay the fees. The format of committees formulated and appointment made in different SRC Committees is explained in this report at a proper place. All the activities well-managed by SRC for first year and second year of

B.Ed.Someof the decisions are taken at SRC level,few are taken at IQAC level and policy related decisions are taken by the governing body at large.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students -

The Admission process is conducted, monitored and implemented centrally by Indian institute of Teacher Education,Gandhinagar.

Industry Interaction / Collaboration-

College is actively collaborated with leading local schools for student internship programme. In the field of education, directly and indirectly involved different programmes which suggested by GCERT, NCTE, GCERT, DIET, SSA, Gujarat school board, M. Ed colleges, B. Ed colleges, state universities, Gujarat Board of School Textbooks and Knowledge consortiumof Gujarat etc.

Human Resource Management

There is a well qualified teaching non teaching staff. Planning of academic and extracurricular activities is done well in advance and the work load is well distributed. All the staff members get equal opportunities for development and progress. The faculty gets involved in the institutional activities, programs and committees. Faculty participation in orientation programs, refresher courses, trainings, workshops, expert meets, seminars and conferences for their further development and for strengthening their skills is significant.

.

.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Planning and Development : It is done according to schedule of the university for the institutional development.The selection of pedagogy are done by the student accoring to the norms.Correspondance with varios agencies and college management is done well. Administration: Like, every year, the facilities to apply for on-line admission to parent university nicely conducted by the college B.Ed. help centre to get admission in B.ED. Course for B.Ed. Aspirants. The Roll-call is prepared for better administration for conducting various activities.

Finance and Accounts Every month the salary bills are prepared The account of purchase and maintain dead stock are managed by the administrativestaff.Administrative staff also checks the correspondance letters. Student Admission and Support The college has been given on line form filling help centre by university.

College Admission form filling processes done by the office keeping in mind all the latest instruction given by parent university. Examination :All types ofexaminations are conducted by the college according to instructions of the university.The answer books are properly assessed by the teacher educator for all the examinations.To set the question papers senior persons are appointed by university and the co-ordinator appointed by the university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	*View File*

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	*View File*

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

According to Gujarat Government promotion rule the teacher educators have to submit Performance Appraisal Report to the institution at the end of every year for Career Advancement Scheme purpose along with required document duely signed by the principal and IQAC co-ordinator.In this report teacher educator has to achieve certain grades or points to fulfilthe rules.

The administartive staff members are also assessed by the management body and principal to see diferent documents and correspondance done in time with different agencies of the government.The account maintanance of the institution for expenditure ,fee deposited by the student,management of monthly accounts and bill,vouchers are audited by the management appointedauditor/s every year.the report of the performance of thee administrative staff is asked by the managemment to the principal for any required corerections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal financial audits conducted through C.A. Appointed by SHREE KHAMBHAT TALUKA SARVAJANIK KELVANI MANDAL regularly and external financial audits conducted by D.E.Gujarat Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Generally the salary bills of the staff for teaching and nonteaching staff are prepared everymonth in advance as per the guide lines of the commissionerate of higher education and send to that office every month regularly which is considered as salary grant to the institution by state Government.The salary norms and DA given to the employee of the institution are followed while preparing the salary bill.The grant given in the past years by the KCGto purchase required infrastructure,books for library,equipments for laboratory and classroom teaching are followed according the norms and regulations of KCG .The grant so given by KCG used appropriately for the said purposes and the financial requirements.The institution hasgot audited the expendirues so madefrom 2014-15 to 2020-21 and the report so given by the auditor are submitted to KCG.

File Description	Documents
Paste link for additional information	http://bcjeducation.org/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The process adopted by the institution for quality assurance through IQAC :Teacher educators of the institution participated in various Webinars from 01.05..20 to 23.05.2020 .The discussion with IITE family members was organized with other college.Online teaching work was conducted using Microsoft team platform from .Lesson guidance was given to deliver lessons of various types. The introduction of curriculum of B.Ed. programme was conducted in online mode from14.09.2020 to 19.09.2020 by IITE University.Online orientation

programme for sem-IV was conducted from 29.09.2020 to 30.09.2020.Along with these online teaching work was conducted for Sem-I and III.The microlesson and lesson for various skills in teach and were delivered by the student-teachers.After uniexamSchool internship and online teaching-learning programme was conducted from 31.12.2020 to 04.01.2021.School internship programme for sem-IV was conducted from 05.01.2021 to 28.01.2021.Conducted internal practical examination of studentteachers of Sem-I from13.02.2021 to 14.02.2021.Internshipo field work submission activity conducted and student participated in 9th Annual Sport Day FES.Sem-II Lesson guidance and annual lesson guidance for Sem-IV were conducted on 19.03.2021 On 20.03.2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the training process.the review begins from assessing ones own micro-teaching skill based lessons through peer feedback and feedback of the teacher educators.During the class room teaching work ,the teacher educators normally explains and asks question pertaining to the particular concept/s explained by him or her.We have installed CCTV Camera so that the principal can observe each teaching period and provid feedback.Even menbers of IQAC and Alumni Association member frewuently visit the institution and observe teaching/learning process and ptovide their suggestion and appreciation.The college management mebers like concern secretary,prersident,trustees and executive committee mebers do vissit college and observe teaching /learning and lesson guidance procedure of the teacher educator in the class rooms.Based on their observation and feed back the teaching -learning process also disccussed in the staff meeting and necessary correction or improvement be made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt. B.C.J. College of Education, established in 1968, is a co-educational institute being managed by Shree khambhat Taluka Sarvajanik Kelavani Mandal.

International women's day

International women's day was celebrated on 8th march 2021 by Women cell of the college. Prof. Anita Patelpresented a lecture on nutrition fitness & prevention of anemia. Dr. Vaibhav Joshienlightened on various aspects of women empowerment & psychological well being.

Facilities for women in campus Safety & Security Frequent patrolling is done by the teaching faculty & security personnel across the campus.

5 CCTV cameras are installed at various locations.

Hostels

Safe & homely stay with all facilities girls in the hostel is in the college .

Counseling & Yoga

An effective counseling cell & Yoga classes are being run to ensure the holistic care of students.

Common rooms

Separate common rooms with attached washrooms equipped with advanced sanitation facilities for females are available.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Waste is segregated by the house keeping staff and accumulated at the central collection points from where it is cleared from time to time. Wooden scrap found on campus used in mending & making furniture in the college workshop.

Paper & Plastic waste is sold to vendors

Surplus food from hostel is given to labour & multi tasking staff.

Litter from trees & lawns is used for vermin-composting & making manure.

E-waste management

The scrap disposal committee overseas the disposal of e-waste. It is sold to e- waste vendors from time to time.

Hazardous chemicals and radioactive waste managementHighly concentrated solutions and solvents in diluted form are used. Strict use of fume cup window for harmful gases is done. Reuse of solvents is done by adopting various recycling processes in the labs. The radioactive sources are kept inside thick lead containers as per the safety recommendations.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institute establishes policies which clearly state that
discriminatory and harassing behavior will not be encouraged and
accepted in the campus.**

**The entry at any level (employment/admission etc.) is irrespective
of any caste, creed or religion. All the religious and cultural
festivals are celebrated equally.**

**Students actively participate in all co-curricular activities. which
inculcate a sense of unity in diversity.**

**Students are given financial assistance in the form of scholarships
both at the government and the Institute level. Students from
orphanages are given free of education.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute works on the Principle of non-discrimination regarding admission and jobs. The reservation of seats is governed by Indian Institute of Teacher Education(IITE) , Gandhinagar/Gujarat Govt. Regulations.

Independence day & republic day are celebrated every year. Students are encouraged to participate in NSS, NCC ,YouthFestivals & other competitions.

A Webinar and A Demonstration session along with distribution of masks and sanitizers were organized on 20th July & 20th August 2020 respectively.

An online Atma Nirbhar Bharat awareness Campaign was conducted from 1st August to 15th August, 2020 .

Fit India Movement campaign was commenced from 15th August to 14th September 2020. Constitution day was celebrated on 28th November, 2020.

Free psychological testing was provided to school students on 16th & 23rd February, 2021 To inculcate the habit of small savings in children a small savings promotion programme was organized on 17th February, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Webinar on "Health and Wellness: Relevance and Importance" during Covid 19 on 13th & 14th July, 2020.

Independence Day was celebrated on 15th Aug, 2020.

World Food Day was celebrated on 20th October,2020.

World Cancer Day was celebrated on 7th November,2020.

World aids Day was celebrated on 1stDec,2020

Republic Day was celebrated on 26th Jan,2021.

Kargil Vijay Diwas was celebrated on 26th January 2021.

. International Women Day was celebrated on 8th March,2021 .

B.R.Ambedkar Jyanti was celebrated on 14th April, 2021.

Earth day was celebrated on 22nd April 2021.

Books Day was celebrated on 23rd April,2021 .

Labour day was celebrated on 1st May, 2021 .

Mental Health Day was celebrated on 21st May, 2021 .

World Environment Day was celebrated on 5th June, 2021 .

International Yoga Day was celebrated on 21st June 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Organization of Weekly Morning Assembly by mentor groups every week and its publication in a form of booklet. A contribution of all the students in the morning assembly is published in a book form under title "Morning Prayers helps in harmonious development of students. On every Wednesday this committee organizes morning assembly in the Assembly hall of the college where students recite prayers,discuss current news, thoughts and talks on various societal and current issues and publication of Morning Assembly Booklet. • The institutiontries its best to inculcate the moral and spiritual values among the student teachers through morning assembly. It is compulsory for every student teacher to participate in the morning assembly • Emphasis on Indian Value System through morning assembly, clubs societies and curricular activities • Morning Assembly by each mentor group (starts with religious prayer, then 4-6 speeches by students, news, thought of the day, important facts, stories, powerpoint presentations, a teacher's address ends with National Anthem, all students attend in college uniform. In morning assembly videos and presentations related to diversity are highlighted. • All the mentor incharges prepare a cummulative record profile of the students to keep a track of their development. 2 Finishing School Programme To upgrade the teacher education programme a unique concept of Finishing School Programme has been incorporated in the

collegecurriculum. Modules covered under this programme are- • Soft Skill development • Effective communication Skills • Interpersonal Skill • Resume Writing • Mock Interviews • Continuous and Comprehensive Evaluation.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adhering to our motto "Simple living & high thinking" and aiming to provide holistic development to the students,GHG Khalsa College not only provides opportunities for academic learning but also nurture social, emotional and ethical learning. This makes our students stand out as responsible citizens in the challenging, competitiveand complex world. In our association with the young generation, to achieve this and to empower them while giving an insight the rural boys and girls are motivated to achieve education despite of a number of hurdles they face. This idea was accompanied by the idea of women empowerment and education for those females who were residing in remote areas and were unable to get education due to unavailability of transport. The management of the college decided to provide bus service only for girls on several routes and farthest villages.While giving an insight to empowerment the institute also helps in imparting sports skill training to the rural vicinity of Sudhar. In general, it is a team work of students and teachers divided into various areas that put up a spectacular show which is always supported by the management and the alumni.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our College is an affiliated college of Indian Institute of Teacher Education Gandhinagar, Gujarat.Hence curriculum planning is done byIndian Institute of Teacher Education Gandhinagarwith the consultation of expert sought from different B.Ed collegeas board of studies members. But the implementation of the curriculum is done purely at the college of the college level as per the advice of the Gujarat University. College Teaching staff concern implements he curriculum and maintains students lesson plans, submissions, practice teaching tutorials and internal exam record which is further supervised by the principal of the college.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

May 2020

? Transfer of affiliation of B. Ed colleges form S. P. University to IITE Gandhinagar De-affiliation from S.P. University NO. K.1/270 Dt:- 30/5/2020 Affiliation to IITE Gandhinagar 136/2020 dated 06/06/2020.

June 2020 ? Both Semesters Covid Lockdown.

July 2020 ? Covid Lockdown Sem IV. ? Online classes started in both semesters as per time table. ? Literacy programme online.

August 2020 ? Online Teaching Sem IV. ? EPC-3 preparation of teaching presentation –PPT. ? EPC-4 Analytical study of film Documentary. ? Revision.

September 2020 ? Online Teaching Sem IV. ? Psychological Test. ? PE-5 Case study. ? Two universities syllabus and Batch run simultaneously.? IITE Gandhinagar Admission open for SEM I (Introduction of the institution M. S. Team online). ? Orientation Programme. ? Online Teaching.

October 2020 ? Sem IV (S. P. University) Online Teaching. ? Internal Examinations. ? Submission of Sem I (IITE). ? Online Teaching. ? Detailed discussion on Micro-Teaching, Skill, Demonstrations Thought online.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is transacted to develop knowledge, qualities, competencies, skills and values to transform student teachers to academically excellent and professionally competent teachers apt for the 21st century. 1.FUNDAMENTAL AND COHERENT KNOWLEDGE OF TEACHER EDUCATIONAptitude testing,Individual assignments, library work, seminar presentations, organizing quizzes, discussions, brain storming,debates, practicum, assignments, seminars, role play to develop of Meta-cognitive skills. Orientation regardingPLOs and CLOs, Pre Internship training,Theoretical and practical aspects in the curriculum.

2.DEVELOPMENT OF COMPETENCIES AND PROCEDURAL KNOWLEDGE - Skill enhancement programme,Model lessons by the staff and experts Simulated Teaching. Orientationto conduct action research, case study, small projects, dissertation (M.Ed), Problem based practicum and remedial instruction programmes to develop enquiry skills and problem solving abilities Core paper provides technological basis of education. Providetheoretical and practical experiences and linkage.Internship to improve and apply competency and skills inpedagogical subject.

3) VALUES, ATTITUDES, SKILLS a)Knowledge on EQ, Competency building and Self-Awareness Activities . Workshops on life skills, soft skills and Stress management . b) Peer observation during internship, Problem based practicum, Projects to develop critical thinking ability. c) Collaborative environment & Club Activities,Visitsto engage in teamwork and environment for Negotiation and Communication skills. d) Inter-collegiate competitions, Socialnetworking ,environment friendlyactivities like campus cleaning, plastic free- eco-friendly campus life, planting and protection of trees.celebration of days of national importance, seminars, AIDS awareness, blooddonation, medical check up campsetc. Commencement of session-adjoining gurudwara sahib to inculcate secularism.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

32

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Orientation sessions for the new entrants in which the principal and some senior faculty enlighten the students about the various rules and regulations followed for the library, various cocurricular activities undertaken by the college, and other customsand traditions forming the spirit of the culture of the college,course structure and academic calendar. A Mentoring system is in place to assess the level and needs of the freshersand help to resolve them. Internal assessment criteria is prepared and displayed on the college notice board in the beginning of the session. Teaching skills of student teachers are assessed at pre and post level. After admission the institution adopts methods for assessing students' knowledge, needs and skills before the commencement of the program through marks secured by the candidates in group discussion and personal interviewto assess the students' potential, academic back ground and their linguistic skills, as most of the students are from rural background.

File Description	Documents
Link for additional Information	http://bcjeducation.org/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
80	7

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bcjeducation.org/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://bcjeducation.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://bcjeducation.org/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

47

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://bcjeducation.org/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bcjeducation.org/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through the NSS and NCC, students usually do social work for the community. A total of 72students participated in 8 programmes through NSS and NCC. Activities like online poster making competitions, lectures on covid-19 protocol, environment awareness, etc., were held for these students. Details will be found in the tables given below.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

82

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

For the both F.Y. B.Ed. and S.Y. B.Ed. Classes 55+55 students and 10 faculties can easily be accommodated for Teachertraining purpose. The Assembly Hall is a multipurpose place where Prayer Assembly and different common programmes are conducted. This hall is having sitting capacity of 100 persons. The hall is equipped with LCD Projector,Stage and 2 Podiums are also there. The

Computer Lab is equipped with 26 computers, a big TV, a printer, a monitor and WIFI system are available in the Lab. For the purpose of learning through ICT and for any computer, internet related work the students are using this lab. The Lab has 10 headphones, monitor system, an LCD Projector and a Video Class System. All methods rooms are having Computers, Printers and WIFI system.The College has a playground and a big common play field. Twice in a year the College organizes Sports Events. Carom, Chess, Badminton, Volley Ball, Cricket Kit etc. are also available

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the both F.Y. B.Ed. and S.Y. B.Ed. Classes 55+55 students and 10 faculties can easily be accommodated for Teachertraining purpose. The Assembly Hall is a multipurpose place where Prayer Assembly and different common programmes are conducted. This hall is having sitting capacity of 100 persons. The hall is equipped with LCD Projector,Stage and 2 Podiums are also there. The Computer Lab is equipped with 26 computers, a big TV, a printer, a monitor and WIFI system are available in the Lab. For the purpose of learning through ICT and for any computer, internet related work the students are using this lab. The Lab has 10 headphones, monitor system, an LCD Projector and a Video Class System. All methods rooms are having Computers, Printers and WIFI system.The College has a playground and a big common play field. Twice in a year the College organizes Sports Events. Carom, Chess, Badminton, Volley Ball, Cricket Kit etc. are also available

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

09

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

09

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System using ILMS Software Soul 2.0.0 Partially automation version 2.0.0.14

year of automation 2015.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College hasb BSNL Wi-Fi facility which is used for academic and administrative work. Teacher ecucators as well as studentteachers frequently use this facility.

The college has its ICT lab onn ground floorof the college building. A teacher educator is appointed as in charge of ICT laboratory. The college has 25 computer monitors, 25 CPU, 25 UPS, 15 camera, 15 head phones with enough space for seating on individual chair. One computer is used with server connected all the computers with LAN in the laboratory. During Online admission process, online exam work, online teachinglearning process, webibnar, online attendence etc. the institute use internet and wi-fi facility effectively. We keep in touch with programmes and various activitiesfrequently announced byCHE, KCG, NCERT, NCTE, NAAC, UGC and Government of Gujarat through these ICT facilities, and to follow we canPlan, arrangeand implement effectively by using wi-fi facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

26

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The planning for remote access is in progress. In the coming years we will work on it. Due to Covid 19 pandemic we were unable to plan on it.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has its student teachers' council known as Student Teachers' Representative Committee (SRC) SRC is one of the productive, dynamic and vibrant part of the college There are eight elective course subjects run by this college therefore eight representatives were appointed on merit base for SRC. G.S. and L.R. each were selected on the bases of their qualities and experience for leadership in the past and looking at their willingness to work for the designation of G.S. and L.R.

There is no election system for any position in SRC. When G.S.

and/or L.R. selected from representative of particular elective courses subject, in that case the next student-teacher in the elective courses subject merit in the college is selected to represent the elective courses subject as representative in SRC. In the beginning of the year from 2020in First year of B.Ed. all the 32 student-teachers get admissions in the collegeby Central Admission Committee of IITE, Gandhinagar, SRC is formed for two yearsand it is constitutedby principal, SRC-in-charge and staff members by collective discussions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

80

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To stimulate academic environment for enhancement of quality of teaching learning process by encouraging innovative practices. To provide education to all those who desire to be good teachers, without any bias about their caste, creed, religion etc. To provide well trained teachers to the secondary and higher secondary school sector. To inculcate, values of community. Services, national integrity, national pride, religious tolerance, aesthetic sense for the earth environment. To develop moral character with all the virtues of life, cultivating the soul and good personality of trainees. Knowledge with wisdom. Live and let's others live. To create awareness among the trainees about needs of the society, social changes, needs to conserve nature and its resources. To help the prospective teachers to become a part of knowledge generating society through organization of seminars, workshops, conferences and other techniques of high education. To provide training in 'learning to live together' for peaceful co-existence by organizing group activities like group discussion, organization of theme based morning assemblies, educational tours, visits etc. To develop leadership qualities among the prospective teachers to give new direction to the society in different spheres by organizing different types of activities like literacy campaigns. Rallies, block-teachings activities in charge, etc. To inculcate teaching and communication skills among prospective teachers through the application of educational technology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution constitutes Student-teacher representative committee every year after completion of admission process.The role of Student-teachers Representative Committee (S.R.C.) is vital as practical part teachers training .After admission to this institution students are informed by the committee to visit the college and follow the rest of the procedure to get admission in this college. They have to present all original documents for admission in this institution. Administrative staff asks the student-teacher to pay the fees. The format of committees formulated and appointment made in different SRC Committees is explained in this report at a proper place. All the activities well-managed by SRC for first year and second year of B.Ed.Someof the decisions are taken at SRC level,few are taken at IQAC level and policy related decisions are taken by the governing body at large.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students -

The Admission process is conducted, monitored and implemented centrally by Indian institute of Teacher Education,Gandhinagar.

Industry Interaction / Collaboration-

College is actively collaborated with leading local schools for student internship programme. In the field of education, directly

and indirectly involved different programmes which suggested by GCERT, NCTE, GCERT, DIET, SSA, Gujarat school board, M. Ed colleges, B. Ed colleges, state universities, Gujarat Board of School Textbooks and Knowledge consortiumof Gujarat etc.

Human Resource Management

There is a well qualified teaching non teaching staff. Planning of academic and extracurricular activities is done well in advance and the work load is well distributed. All the staff members get equal opportunities for development and progress. The faculty gets involved in the institutional activities, programs and committees. Faculty participation in orientation programs, refresher courses, trainings, workshops, expert meets, seminars and conferences for their further development and for strengthening their skills is significant.

.

.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Planning and Development : It is done according to schedule of the university for the institutional development.The selection of pedagogy are done by the student accoring to the norms.Correspondance with varios agencies and college management is done well. Administration: Like, every year, the facilities to apply for on-line admission to parent university nicely conducted by the college B.Ed. help centre to get admission in B.ED. Course for B.Ed. Aspirants. The Roll-call is prepared for better administration for conducting various activities.

Finance and Accounts Every month the salary bills are prepared The account of purchase and maintain dead stock are managed by the administrativestaff.Administrative staff also checks the

correspondance letters. Student Admission and Support The college has been given on line form filling help centre by university.

College Admission form filling processes done by the office keeping in mind all the latest instruction given by parent university. Examination :All types ofexaminations are conducted by the college according to instructions of the university.The answer books are properly assessed by the teacher educator for all the examinations.To set the question papers senior persons are appointed by university and the co-ordinator appointed by the university.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

According to Gujarat Government promotion rule the teacher educators have to submit Performance Appraisal Report to the institution at the end of every year for Career Advancement Scheme purpose along with required document duly signed by the

principal and IQAC co-ordinator.In this report teacher educator
has to achieve certain grades or points to fulfilthe rules.

The administartive staff members are also assessed by the
management body and principal to see diferent documents and
correspondance done in time with different agencies of the
government.The account maintanance of the institution for
expenditure ,fee deposited by the student,management of monthly
accounts and bill,vouchers are audited by the management
appointedauditor/s every year.the report of the performance of
thee administrative staff is asked by the managemment to the
principal for any required corerections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal financial audits conducted through C.A. Appointed by
SHREE KHAMBHAT TALUKA SARVAJANIK KELVANI MANDAL regularly and
external financial audits conducted by D.E.Gujarat Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Generally the salary bills of the staff for teaching and nonteaching staff are prepared everymonth in advance as per the guide lines of the commissionerate of higher education and send to that office every month regularly which is considered as salary grant to the institution by state Government.The salary norms and DA given to the employee of the institution are followed while preparing the salary bill.The grant given in the past years by the KCGto purchase required infrastructure,books for library,equipments for laboratory and classroom teaching are followed according the norms and regulations of KCG .The grant so given by KCG used appropriately for the said purposes and the financial requirements.The institution hasgot audited the expendirues so madefrom 2014-15 to 2020-21 and the report so given by the auditor are submitted to KCG.

File Description	Documents
Paste link for additional information	http://bcjeducation.org/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The process adopted by the institution for quality assurance through IQAC :Teacher educators of the institution participated in various Webinars from 01.05..20 to 23.05.2020 .The discussion with IITE family members was organized with other college.Online teaching work was conducted using Microsoft team platform from .Lesson guidance was given to deliver lessons of various types. The introduction of curriculum of B.Ed. programme was conducted

in online mode from14.09.2020 to 19.09.2020 by IITE University.Online orientation programme for sem-IV was conducted from 29.09.2020 to 30.09.2020.Along with these online teaching work was conducted for Sem-I and III.The microlesson and lesson for various skills in teach and were delivered by the student-teachers.After uniexamSchool internship and online teaching-learning programme was conducted from 31.12.2020 to 04.01.2021.School internship programme for sem-IV was conducted from 05.01.2021 to 28.01.2021.Conducted internal practical examination of studentteachers of Sem-I from13.02.2021 to 14.02.2021.Internshipo field work submission activity conducted and student participated in 9th Annual Sport Day FES.Sem-II Lesson guidance and annual lesson guidance for Sem-IV were conducted on 19.03.2021 On 20.03.2021.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the training process.the review begins from assessing ones own micro-teaching skill based lessons through peer feedback and feedback of the teacher educators.During the class room teaching work ,the teacher educators normally explains and asks question pertaining to the particular concept/s explained by him or her.We have installed CCTV Camera so that the principal can observe each teaching period and provid feedback.Even menbers of IQAC and Alumni Association member frewuently visit the institution and observe teaching/learning process and ptovide their suggestion and appreciation.The college management mebers like concern secretary,prersident,trustees and executive committee mebers do vissit college and observe teaching /learning and lesson guidance procedure of the teacher educator in the class rooms.Based on their observation and feed back the teaching -learning process also disccussed in the staff meeting and necessary correction or improvement be made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Smt. B.C.J. College of Education, established in 1968, is a co-educational institute being managed by Shree khambhat Taluka Sarvajanik Kelavani Mandal.

International women's day

International women's day was celebrated on 8th march 2021 by Women cell of the college. Prof. Anita Patelpresented a lecture on nutrition fitness & prevention of anemia. Dr. Vaibhav Joshienlightened on various aspects of women empowerment &

psychological well being.

Facilities for women in campus Safety & Security Frequent patrolling is done by the teaching faculty & security personnel across the campus.

5 CCTV cameras are installed at various locations.

Hostels

Safe & homely stay with all facilities girls in the hostel is in the college .

Counseling & Yoga

An effective counseling cell & Yoga classes are being run to ensure the holistic care of students.

Common rooms

Separate common rooms with attached washrooms equipped with advanced sanitation facilities for females are available.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Waste is segregated by the house keeping staff and accumulated at the central collection points from where it is cleared from time to time. Wooden scrap found on campus used in mending & making furniture in the college workshop.

Paper & Plastic waste is sold to vendors

Surplus food from hostel is given to labour & multi tasking staff.

Litter from trees & lawns is used for vermin-composting & making manure.

E-waste management

The scrap disposal committee overseas the disposal of e-waste. It is sold to e- waste vendors from time to time.

Hazardous chemicals and radioactive waste managementHighly concentrated solutions and solvents in diluted form are used. Strict use of fume cup window for harmful gases is done. Reuse of solvents is done by adopting various recycling processes in the labs. The radioactive sources are kept inside thick lead containers as per the safety recommendations.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling	**D. Any 1 of the above**

Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute establishes policies which clearly state that discriminatory and harassing behavior will not be encouraged and accepted in the campus.

The entry at any level (employment/admission etc.) is irrespective of any caste, creed or religion. All the religious and cultural festivals are celebrated equally.

Students actively participate in all co-curricular activities. which inculcate a sense of unity in diversity.

Students are given financial assistance in the form of scholarships both at the government and the Institute level. Students from orphanages are given free of education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute works on the Principle of non-discrimination regarding admission and jobs. The reservation of seats is governed by Indian Institute of Teacher Education(IITE) , Gandhinagar/Gujarat Govt. Regulations.

Independence day & republic day are celebrated every year. Students are encouraged to participate in NSS, NCC ,YouthFestivals & other competitions.

A Webinar and A Demonstration session along with distribution of masks and sanitizers were organized on 20th July & 20th August 2020 respectively.

An online Atma Nirbhar Bharat awareness Campaign was conducted from 1st August to 15th August, 2020 .

Fit India Movement campaign was commenced from 15th August to 14th September 2020. Constitution day was celebrated on 28th November, 2020.

Free psychological testing was provided to school students on 16th & 23rd February, 2021 To inculcate the habit of small savings in children a small savings promotion programme was organized on 17th February, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,	D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Webinar on "Health and Wellness: Relevance and Importance" during Covid 19 on 13th & 14th July, 2020.

Independence Day was celebrated on 15th Aug, 2020.

World Food Day was celebrated on 20th October,2020.

World Cancer Day was celebrated on 7th November,2020.

World aids Day was celebrated on 1stDec,2020

Republic Day was celebrated on 26th Jan,2021.

Kargil Vijay Diwas was celebrated on 26th January 2021.

. International Women Day was celebrated on 8th March,2021 .

B.R.Ambedkar Jyanti was celebrated on 14th April, 2021.

Earth day was celebrated on 22nd April 2021.

Books Day was celebrated on 23rd April,2021 .

Labour day was celebrated on 1st May, 2021 .

Mental Health Day was celebrated on 21st May, 2021 .

World Environment Day was celebrated on 5th June, 2021 .

International Yoga Day was celebrated on 21st June 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Organization of Weekly Morning Assembly by mentor groups every week and its publication in a form of booklet. A contribution of all the students in the morning assembly is published in a book form under title "Morning Prayers helps in harmonious development of students. On every Wednesday this committee organizes morning assembly in the Assembly hall of the college where students recite prayers,discuss current news, thoughts and talks on various societal and current issues and publication of Morning Assembly Booklet. • The institutiontries its best to inculcate the moral and spiritual values among the student teachers through morning assembly. It is compulsory for every student teacher to participate in the morning assembly • Emphasis on Indian Value System through morning assembly, clubs societies and curricular activities • Morning Assembly by each mentor group (starts with religious prayer, then 4-6 speeches by students, news, thought of the day, important facts, stories, powerpoint presentations, a teacher's address ends with National Anthem, all students attend in college uniform. In morning assembly videos and presentations related to diversity are highlighted. • All the mentor incharges prepare a cummulative record profile of the students to keep a track of their development. 2 Finishing School Programme To

upgrade the teacher education programme a unique concept of
Finishing School Programme has been incorporated in the
collegecurriculum. Modules covered under this programme are- •
Soft Skill development • Effective communication Skills •
Interpersonal Skill • Resume Writing • Mock Interviews •
Continuous and Comprehensive Evaluation.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Adhering to our motto "Simple living & high thinking" and aiming
to provide holistic development to the students,GHG Khalsa
College not only provides opportunities for academic learning but
also nurture social, emotional and ethical learning. This makes
our students stand out as responsible citizens in the
challenging, competitiveand complex world. In our association
with the young generation, to achieve this and to empower them
while giving an insight the rural boys and girls are motivated to
achieve education despite of a number of hurdles they face. This
idea was accompanied by the idea of women empowerment and
education for those females who were residing in remote areas and
were unable to get education due to unavailability of transport.
The management of the college decided to provide bus service only
for girls on several routes and farthest villages.While giving an
insight to empowerment the institute also helps in imparting
sports skill training to the rural vicinity of Sudhar. In
general, it is a team work of students and teachers divided into
various areas that put up a spectacular show which is always
supported by the management and the alumni.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The first and foremost agenda will always remain to continue

serving the nation by providing affordable quality education and producing well educated and employable citizens with high moral and humanitarian values.

To contribute to the national goals set by the Centre as well as State Governments to promote the research and development among young minds, we are keenly working towards setting up a research facility/centre in the college. Our research cell is actively working to actualize the plans in the near future.

The IQAC will continue to give special attention to promote the use of Information Technology in departments and encourage faculty member to use ICT tools such as smart class rooms, LMS etc.